# CENTER FOR RESPITE CARE, INC.

# **FINANCIAL STATEMENTS**

For the Years Ended March 31, 2022 and 2021

# CENTER FOR RESPITE CARE, INC.

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# **CONTENTS**

	Pages
Board of Directors	1
Independent Auditor's Report	2-3
Statements of Financial Position	4
Statements of Activities	5-6
Statements of Functional Expenses	7-8
Statements of Cash Flows	9
Notes to Financial Statements	10-15

# **CENTER FOR RESPITE CARE, INC.**

# **BOARD OF DIRECTORS**

### For the Year Ended March 31, 2022

# **Board of Directors**

Damian Billy Chair

Mark Manley, M.D. Past Chair

Michael D. Behme, CPA Treasurer

Christopher T. Tassone Secretary

Brian Antenucci, CFA

Cary D. Hines

**Diana Klinedinst** 

**Rachel McKinney** 

Cary B. Powell

Antonio Canady

**Greg Jarvis** 

Matt Koloseike

Joseph J. Pflum, M.D.

Martha Schueler

Tracie Shelton, MSN, BSN, RN, CPHQ, LSSBB

Lori Uphaus

Judith Van Ginkel, PhD

Elizabeth Tuck, ESQ

Amy K. Winkler

Administration

Laurel Nelson Chief Executive Officer



# **Independent Auditor's Report**

To the Board of Directors of the Center for Respite Care, Inc. Cincinnati, Ohio

#### Opinions

We have audited the accompanying financial statements of the Center for Respite Care, Inc. (a nonprofit organization), which comprise the statements of financial position as of March 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Center for Respite Care, Inc. as of March 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audits in accordance with accounting standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Center for Respite Care, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center for Respite Care, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Center for Respite Care, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center for Respite Care, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Chamberlin Owen & Co., Inc.

Chamberlin Owen, & Co., Inc. Erlanger, Kentucky June 30, 2022

# Center for Respite Care, Inc. Statements of Financial Position March 31, 2022 and 2021

ASSETS Current Assets	2022	2021
Cash and cash equivalents	\$ 316,466	\$ 364,404
Investments, at fair market value	1,051,659	1,038,410
Grants receivable	291,909	84,135
Prepaid and other assets	2,704	4,780
Total Current Assets	1,662,738	1,491,729
Property and Equipment		
Capital assets, net of depreciation	404,636	459,306
Total Property and Equipment	404,636	459,306
TOTAL ASSETS	\$ 2,067,374	\$ 1,951,035
LIABILITIES AND NET ASSETS		
LIABILITIES		
Current Liabilities		
Accounts payable	\$ 2,790	\$ 8,305
Accrued payables	39,341	38,501
PPP loan	-	168,300
Total Current Liabilities	42,131	215,106
TOTAL LIABILITIES	42,131	215,106
NET ASSETS		
Without donor restrictions	1,935,243	1,718,429
With donor restrictions	90,000	17,500
TOTAL NET ASSETS	2,025,243	1,735,929
TOTAL LIABILITIES AND NET ASSETS	\$ 2,067,374	\$ 1,951,035

# CENTER FOR RESPITE CARE, INC. STATEMENT OF ACTIVITIES For the Year Ended March 31, 2022

	2022					
		Without		With		
		Donor		Donor		Total
	Re	strictions	Re	strictions		2022
PUBLIC SUPPORT AND OTHER REVENUE						
Government grants	\$	343,331	\$	271,734	\$	615,065
Health care organization contributions		316,550		-		316,550
Foundation grants		181,000		140,500		321,500
Annual campaign and other contributions		156,764		-		156,764
In-kind contributions		66,000		-		66,000
Fees and other income		76		-		76
Special events, net of expenses		121,560		-		121,560
Loss on disposal of asset		(4,766)		-		(4,766)
Investment income						
Investment income, net of fees		27,169		-		27,169
Realized gains and losses, net		42,442		-		42,442
Unrealized gains and losses, net		(56,336)		-		(56,336)
Released from restrictions		339,734		(339,734)		-
TOTAL PUBLIC SUPPORT		·				
AND OTHER REVENUE		1,533,524		72,500		1,606,024
EXPENSES						
Program services		1,149,770		-		1,149,770
Management and general		76,216		-		76,216
Fundraising		90,724		-		90,724
TOTAL EXPENSES		1,316,710		-		1,316,710
CHANGE IN NET ASSETS		216,814		72,500		289,314
NET ASSETS AT BEGINNING OF YEAR		1,718,429		17,500		1,735,929
NET ASSETS AT END OF YEAR	\$	1,935,243	\$	90,000	\$	2,025,243

# CENTER FOR RESPITE CARE, INC. STATEMENT OF ACTIVITIES For the Year Ended March 31, 2021

	2021				
	Without	With			
	Donor	Donor	Total		
PUBLIC SUPPORT AND OTHER REVENUE	Restrictions	Restrictions	2020		
Government grants	\$ 341,473	\$ 168,300	\$ 509,773		
Health care organization contributions	242,850	-	242,850		
Foundation grants	-	249,108	249,108		
Annual campaign and other contributions	134,115	-	134,115		
In-kind contributions	66,000	-	66,000		
Fees and other income	107	-	107		
Special events, net of expenses	93,109	-	93,109		
Investment income					
Investment income, net of fees	13,847	-	13,847		
Realized gains and losses, net	18,093	-	18,093		
Unrealized gains and losses, net	169,509	-	169,509		
Released from restrictions	427,908	(427,908)	-		
TOTAL PUBLIC SUPPORT					
AND OTHER REVENUE	1,507,011	(10,500)	1,496,511		
EXPENSES					
Program services	1,157,232	-	1,157,232		
Management and general	76,011	-	76,011		
Fundraising	86,902	-	86,902		
TOTAL EXPENSES	1,320,145	-	1,320,145		
		<i></i>			
CHANGE IN NET ASSETS	186,866	(10,500)	176,366		
NET ASSETS AT BEGINNING OF YEAR	1,531,563	28,000	1,559,563		
NET ASSETS AT END OF YEAR	\$ 1,718,429	\$ 17,500	\$ 1,735,929		

# CENTER FOR RESPITE CARE, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended March 31, 2022

		Program	Management and General		F	Fund Raising	Total Expenses	
Personnel Costs	\$	868,524	\$	70,129	\$	60,485	\$	999,138
Operating Expenses								
Client meals		1,775		-		-		1,775
Client personal needs		9,326		-		-		9,326
Client transportation		3,097		-		-		3,097
Client medications, medical supplies, labs		1,506		-		-		1,506
Other client costs		5,686		-		-		5,686
Facility costs		76,444		1,544		764		78,752
Fundraising		-		-		3,886		3,886
Insurance		13,437		274		135		13,846
Office supplies		3,070		468		358		3,896
Other expenses		6,973		89		4,148		11,210
Printing and postage		4,250		92		875		5,217
Professional fees		30,846		633		19,259		50,738
Travel		2,999		1,836		238		5,073
Physician services, in-kind		66,000		-		-		66,000
Total Operating Expenses		225,409		4,936		29,663		260,008
Depreciation and amortization expense		55,837		1,151		576		57,564
Total Expenses	\$	1,149,770	\$	76,216	\$	90,724	\$	1,316,710

# CENTER FOR RESPITE CARE, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended March 31, 2021

		Program	Management and General		I	Fund Raising	Total Expenses	
Personnel Costs	\$	874,387	\$	70,053	\$	56,426	\$	1,000,866
Operating Expenses								
Client meals		2,213		-		-		2,213
Client personal needs		5,608		-		-		5,608
Client transportation		6,464		-		-		6,464
Client medications, medical supplies, labs		1,968		-		-		1,968
Other client costs		4,924		-		-		4,924
Facility costs		81,299		1,631		817		83,747
Fundraising		-		-		3,759		3,759
Insurance		12,673		1,013		127		13,813
Office supplies		7,807		341		66		8,214
Other expenses		4,153		-		4,757		8,910
Printing and postage		3,847		195		756		4,798
Professional fees		31,530		1,523		19,634		52,687
Travel		-		134		-		134
Physician services, in-kind		66,000		-		-	_	66,000
Total Operating Expenses	s	228,486		4,837		29,916		263,239
Depreciation and amortization expense		54,359		1,121		560		56,040
Total Expenses	\$	1,157,232	\$	76,011	\$	86,902	\$	1,320,145

# CENTER FOR RESPITE CARE, INC. STATEMENTS OF CASH FLOWS For the Years Ended March 31, 2022 and 2021

	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 289,314	\$ 176,366
Adjustments to reconcile change in net assets		
to net cash provided by operating activities:		
Depreciation	57,564	56,040
Loss on disposal of asset	4,766	-
Realized loss (gain) on investments	(42,442)	(18,093)
Unrealized (gain) loss on investments	56,336	(169,509)
PPP loan forgiveness	(168,300)	168,300
Change in assets and liabilities:		
Grants receivable	(207,774)	28,484
Prepaids and other assets	2,076	(2,980)
Accounts payable	(5,515)	6,558
Accrued expenses	 840	 (24,560)
NET CHANGE IN CASH FROM OPERATING ACTIVITIES	 (13,135)	 220,606
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of investments	214,746	180,343
Purchase of investments, net of Fees	(241,889)	(194,348)
Purchase of capital assets	(7,660)	-
NET CHANGE IN CASH FROM INVESTING ACTIVITIES	 (34,803)	 (14,005)
NET CHANGE IN CASH AND CASH EQUIVALENTS	(47,938)	206,601
BEGINNING CASH AND CASH EQUIVALENTS	 364,404	 157,803
ENDING CASH AND CASH EQUIVALENTS	\$ 316,466	\$ 364,404

#### ORGANIZATION

The Center for Respite Care, Inc. is a 24-hour facility providing medical and nursing care to sick homeless people to promote effective healing. Clients receive quality, holistic medical care, and assistance in resolving the issues keeping them homeless.

Clients requiring medical recovery are referred from area hospitals or are admitted directly from homeless shelters by the medical staff of the Health Care for the Homeless Program. Key elements of the program include:

- 1. Meeting immediate needs of homeless Respite provides a bed, three healthy meals each day, showers, laundry facilities and clothing as needed.
- 2. Medical care Medical care includes medical evaluation, limited lab testing, nursing care, health education, coordination of medications, medical and mental health follow-up care, or surgeries.

The Organization is a non-profit organization exempt from tax under Internal Revenue Code Section 501(c)3 and the Internal Revenue Service has determined the Organization is not a "private foundation" within the meaning of Section 509(a) of the Code. There was no unrelated business income at March 31, 2022 or 2021.

### **NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### Financial Statement Presentation

The financial statements have been prepared on the accrual basis of accounting.

#### Cash and Cash Equivalents

For purposes of the statements of financial position and cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

#### Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statements of financial position. Realized and unrealized gains and losses are included in the statements of activities.

#### Grants Receivable

Grants are recognized in full, at the time of the award, and a receivable is accrued. Grants have a very low risk of non-payment, therefore, no allowance for doubtful accounts is required at year-end.

#### Unconditional Promises to Give

The Organization recognizes, as contribution revenue, promises to give in their entirety at the date of the gift; an unconditional promise to give receivable of an equal amount is also accrued. These gifts are reviewed annually to determine if an allowance for doubtful accounts should be established.

### Property and Equipment

Property is stated at cost at the date of acquisition or fair market value at the date of the gift. These assets are depreciated using the straight-line method over the estimated useful life of the asset, generally three to five years for furniture and equipment. Property and equipment held under capital leases and leasehold improvements are amortized on the straight-line method over the shorter of the lease terms or estimated useful lives of the assets, generally 10 - 20 years. Fixed assets over \$2,000 are capitalized.

#### Programs

The program groupings shown in the financial statements are *Medical Recovery* which includes supervised post-hospital recovery for indigent individuals or individuals who may not otherwise receive the necessary recovery care.

#### Contributions

Grants and other contributions of cash and other assets are reported as net assets with donor restrictions or without donor restrictions depending on the existence or nature of any donor restrictions. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, those net assets are reported in the statement of activities as net assets released from restrictions. Unconditional promises to give are recorded at their net realizable value. Gifts are considered to be available for unrestricted use or designation by the governing board unless specifically restricted by the donor. Donated materials and equipment are reflected as contributions in the accompanying financial statements at their estimated fair values at date of receipt.

#### Functional Expenses

Salaries and related expenses are charged to program services based on the estimated time spent by personnel on the various programs. Expenses are charged directly to a program when the expenses are specifically identifiable with the program. Other expenses are allocated to the various programs based on budgeted amounts allowed by the funding source.

#### Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Concentration

Grants from federal, state, and local government agencies provide 38.6 percent and 39.4 percent of the Organization's funding for the years ended March 31, 2022 and 2021, respectively.

### Net Assets

Resources are classified into two net assets categories according to the existence or absence of donorimposed restrictions:

1) Net Assets Without Donor Restrictions - Net assets available for general use and not subject to donor restrictions:

<u>Undesignated</u> - Undesignated net assets include the assets and liabilities associated with the principal mission of the Organization, including its net property and equipment.

**2)** Net Assets With Donor Restrictions include grants and contributions subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature that may or will be met, either by actions of the Organization and/or the passage of time. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates the resources be maintained in perpetuity.

### NOTE B – LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, without donor restrictions limiting their use, comprise the following at December 31, 2022 and 2021:

	 2022	 2021
Cash and cash equivalents	\$ 316,466	\$ 364,404
Investments	1,051,659	1,038,410
Grants receivable	291,909	84,135
Gifts with donor restrictions	 (90,000)	 (17,500)
Available for operations	\$ 1,570,034	\$ 1,469,449

#### Donations In-kind

Donated services and goods are reflected in the accompanying financial statements at an estimate of their fair market value. Amounts are not recorded for donated services and goods if no objective basis is available to measure the value of such services.

#### **NOTE C – INVESTMENTS**

At March 31, 2022 and 2021, the Organization had investments at PNC Bank. At March 31, 2022 and 2021, the fair value of these investments were \$1,051,659 and \$1,038,410. Investments are measured at fair value on a recurring basis. Fair value measurements are categorized based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the Organization's investments are Level 1 investments. There are no Level 2 or Level 3 investments.

Fair Value Measurements Using Level 1 Level 2 Level 3 Fair Value Investments Inputs Inputs Inputs **Mutual Funds** Fixed income \$ 544,363 \$ 544,363 \$ \$ Equities 490,801 490,801 Total mutual funds 1,035,164 1,035,164 \_ **Cash and Cash Equivalents** Money market funds 16,495 16,495 \$ **Total investments** \$ 1,051,659 \$ 1,051,659 \$

Investments as of March 31, 2022, are summarized as follows:

Investments as of March 31, 2021, are summarized as follows:

			Fair Value Measurements Using						
				Level 1	Level 2		Le	vel 3	
Investments	F	air Value		Inputs	Inputs		uts Inputs Inpu		outs
Mutual Funds									
Fixed income	\$	524,216	\$	524,216	\$	-	\$	-	
Equities		497,716		497,716		-		-	
Total mutual funds		1,021,932		1,021,932		-		-	
Cash and Cash Equivalents									
Money market funds		16,478		16,478		-		-	
Total investments	\$	1,038,410	\$	1,038,410	\$	-	\$	-	

## **NOTE D – GRANTS RECEIVABLE**

Grants receivable at March 31, 2022 and 2021 are due from several local non-profit organizations. Total grants receivable as of March 31, 2022 and 2021 were \$291,909 and \$84,135, respectively.

## NOTE E – PROPERTY AND EQUIPMENT

The Organization has elected to capitalize assets with a cost of \$2,000 or more. Capital assets are depreciated using the straight-line method and charged as an expense against operations; and accumulated depreciation is reported on the statement of net position. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Leasehold improvements	10-20 years
Furniture and equipment	3-5 years
Medical equipment	3-5 years

	Ν	larch 31,					
Asset		2021	A	dditions	 Deletions	Mar	ch 31, 2022
Leasehold improvements		604,917		7,660	 (6,500)		606,077
Furniture and equipment		78,533		-	 -		78,533
Subtotal		683,450		7,660	(6,500)		684,610
Less: accumulated depreciation		(224,144)		(57,564)	 1,734		(279,974)
Capital assets, net	\$	459,306	\$	(49,904)	\$ (4,766)	\$	404,636

Capital assets activity for the year ended March 31, 2022 was as follows:

## NOTE F – LINE OF CREDIT

The Organization has a line of credit with a bank for \$50,000. The line has a \$175 annual fee and a variable interest rate of 6.250%. The amount outstanding on the line of credit was \$0 for the years ended March 31, 2022 and 2021. The Organization made no draws on the line of credit during the fiscal years ended March 31, 2022 and 2021.

## NOTE G – DONATED SERVICES

For the years ended March 31, 2022 and 2021, \$66,000 and \$66,000 respectively, was recognized for the donated services of the physician. The physician's donated services are funded through Cincinnati Health Network, Inc.'s Healthcare for the Homeless Program.

## NOTE H – SPECIAL EVENTS

The Organization received total revenues of \$129,160 and \$101,013 from special events and incurred direct, related expenses of \$7,600 and \$7,904 for the years ended March 31, 2022 and 2021, respectively. The net of \$121,560 and \$93,109 for the years ended March 31, 2022 and 2021, respectively, are reported as *Special events, net* on the Statement of Activities.

## **NOTE I – FUTURE CHANGES IN ACCOUNTING STANDARDS**

**ASU 2016-02** – Leases (Topic 842) –This standard requires entities to recognize operating leases on the balance sheet with both a "right of use" asset that is amortized over the lease term and a lease liability, initially measured at the present value of the future lease payments. The Center for Respite Care, Inc. will apply this standard beginning on April 1, 2022.

**ASU 2020-07** – Not-for-Profit Entities (Topic 958) –This standard requires that a Not-for-Profit organization present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. The Center for Respite Care, Inc. will apply this standard beginning on April 1, 2022.

## NOTE J – COVID-19 GLOBAL PANDEMIC

On January 30, 2020, the World Health Organization announced a global health emergency, later classified as a global pandemic, as a result of the COVID-19 outbreak. The outbreak developed rapidly in 2020 with a significant number of cases. The response has impacted financial and economic markets across the World and within the United States of America. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. The Organization's Management and Board are actively

monitoring the impact of the global pandemic on its financial condition, liquidity, operations, suppliers, and industry.

At the beginning of the pandemic, the Organization's investment account's market value dropped significantly. The market value has subsequently increased to a value above pre-pandemic levels.

The Organization has taken a number of measures to monitor and mitigate the effects of COVID-19:

- Limited occupancy for safety and to allow for two quarantine rooms
- Established an incentive for staff who are on the frontline keeping clients safe
- Approved a two-week COVID sick leave for staff if needed
- Received emergency grant funding and PPP grant/loan which helped offset loss of operating revenue

### NOTE K – PAYCHECK PROTECTION PROGRAM

In response to the COVID-19 Global Pandemic, the Organization applied for and received a \$168,300 Federal Small Business Administration *Paycheck Protection Program* loan from a local bank. The loan program specified that these proceeds be used for payroll costs, rent, and utilities during the pandemic. As of March 31, 2021, the loan has been fully forgiven as the qualifications were met and the loan amount was recognized as a restricted grant on the income statement.

On January 11, 2021, the U.S. Small Business Administration, working with the Treasury Department, re-opened the Paycheck Protection Program for a second draw for borrowers. On January 25, 2021, the Organization was approved for a loan in the amount of \$168,300 pursuant to the Paycheck Protection Program. As of March 31, 2022, the loan has been fully forgiven as the qualifications were met and the loan amount was recognized as a restricted grant on the income statement.

## NOTE L – SUBSEQUENT EVENTS

The Organization's management has evaluated events through June 30, 2022, the date on which the financial statements were available for issue. The Organization has concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosure in the notes to the financial statements.